



ASFA JULY RCM MINUTES

Arts and Science Federation of Associations (ASFA)

Date | time 07-21-2022 | 18:00 | Meeting called to order by ASFA Chair

ROLL CALL & EXCUSALS	
NOTE: FOR ZOOM – ask that people have their titles as their names on Zoom	
In Attendance:	ASFA Chair, ASFA Minute Keeper, ASFA Student Life Coordinator, SCSA, ASFA Consul, JSA, SASU, MASSA, SCPASA, WSSSA, ASFA GM, CUBCAPS, LSA, ASFA Academic Coordinator, COMS Guild, ASFA Finance Coordinator, ASFA Communications Coordinator, ASFA Internal Coordinator
Absent with Regrets:	Chair has excusals for a few.
Absent	...
Others Present	The Link

1. Chair Remarks & Housekeeping – Time Allocated: 5 mins.

Chair: ASFA MA's that have more than 5 executive members will be expected to have a representative attend. Those who have less than 5 will not be penalized if a representative cannot make it.

2. Executive Remarks – Time Allocated: 15 mins.

ASFA FinanceC: ASFA will no longer be providing the 25\$ meal reimbursement as the budget does not allow for it.

ASFA CommsC: In order to drive more MA Member participation, ASFA is asking MAs provide the GA date for this upcoming Fall to help promote the GA and member participation. Dates for the GA need to be received on or before August 15th. [Form](#).

ASFA Student LifeC: Frosh dates are August 31 to September 3 and tickets are now available for everyone.



3. Approval of Agenda – Time Allocated: 5 mins.

Approved as presented.

4. Consent Agenda – (Annex 4a, 4b, 4c) – Time Allocated: 5 mins.

Result: Approved as presented.

5. Information & Presentations – Time Allocated: 15 mins.

5a. ASFA General Manager Report – *John Hutton, ASFA GM*

- 2 new staffers hired in May: Frosh Coordinator and Graphic Designer.
- Dealing with disruptions related to Concordia University Payroll system switch.
- Fiscal Year End reconciliations are almost complete, and the Audit will be started once those are done.
- Intact insurance is no longer insuring Student Associations and now ASFA is looking for a new insurance provider.
- If MA Executives need keys or email passwords, they should reach out to the ASFA GM.

5b. Executive Consul Report – *Jude, ASFA Executive Consul*

- ASFA Executives are back to meeting every week as opposed to every two weeks like last mandate year.

6. Business Recurring – Time Allocated: 45 mins.

6a. Appointments – as needed

- i. Academics: Faculty Council, Student Request, Curriculum Review – *Lily Charette, ASFA Academic Coordinator*
- Faculty Council: (Meets once per month)
 - o Marina Correia, ASFA FinanceC volunteered.
 - o Ava W., SASU Councilor volunteered.
 - o Keli Geers, LSA Councilor volunteered.
 - o Jonnathan I. Koonings, ASFA Member-At-Large volunteered.

All the above were appointed/approved consensually.

- Steering Committee:
 - o Lily Charette, ASFA AcademicC volunteered.
- Student Request Committee:



- Ellie Hamilton, SCPASA Councilor volunteered.

Appointed/Approved Consensually.

ii. Student Life

- Student Life Committee: need volunteers for committee seats.

6b. Mental Health Committee Structure Change: Dissolution (May + June RCM) – *Scarlet Guy, ASFA Student Life Coordinator*

- Initial budget request was \$11,000, this was too high for this year's budget.
- Most of the initiatives and service provisions were either not having a large impact and were already being taken care of by the CSU.

Motion: 6b.1 - Motion to Dissolve ASFA's Mental Health Committee

“CONSIDERING THAT the Mental Health Committee was initially established as an ad-hoc in response to concern for student's mental during its closure due to the ongoing COVID-19 pandemic;

CONSIDERING THAT resources comparable to those provided by the Mental Health Committee can be accessed through various student groups. Including the CSU, Centre for Gender Advocacy, Concordia Zen Dens, Concordia Student Nightline, and Stronger Than Stigma;

CONSIDERING THAT the aforementioned groups are engaged in direct mental health advocacy with the university;

CONSIDERING THAT ASFA's resources are limited and due to increasing overhead costs;

BE IT RESOLVED THAT ASFA dissolve its Mental Health Committee as to not repeat work already being done by other student groups.

BE IT FURTHER RESOLVED THAT the standing regulations be appealed to remove the sections pertaining to the mental health committee.

Moved by: Scarlet Guy, ASFA Student Life Coordinator

Result: Approved as modified.



7. Business Arising – Time Allocated: 30 mins.

7a. MA Budgets Deadline Notwithstanding Motion SR 59-61 – *ASFA Finance Coordinator*

- Due to email access problems, it makes sense to extend the deadline for MA budgets for 2022-2023.
- Deadline for MA Budgets will be extended to July 31st
- Budget approvals will be given back by the end of August 31st.
- If MAs submit budgets after July 31st there will be penalties.

Motion 7a.1 – MA Budgets Deadline Notwithstanding Motion SR 59-61

BE IT RESOLVED THAT ASFA extends the MA Budget Deadline to July 31st.

Moved By: ASFA Finance

Result: Approved.

7b. Loyola Committee Chair Position – *Marie, COMS Guild, Loyola Committee*

7b.1 – Loyola Committee Chair Position

BE IT RESOLVED THAT Marie is reappointed as Loyola Committee Chair.

Result: Approved.

7c. RCMs Scheduling & Attendance –

- All Councilors should have received calendar invites for all RCMs up until December.

8. Announcement & Question Period – Time Allocated: 20 mins.

- First Mobilization Committee Meeting will be July 28th.



Arts and Science
Federation of
Associations

- Lily Charette, ASFA Academic Coordinator: Academic Advocacy Workshop is happening on July 24th at 1pm and all Academic Committee Members are required to attend.
- Payton Mitchell, ASFA Communications Coordinator: How to Chair a GA – August 10th and August 23rd at 6:30 PM (attend one or the other)
- ASFA Chair: MA Budgets need to be sent in by July 31st.

Adjournment – Time Allocated: 5 mins.

Motion to Adjourn was made at 19:30

Next Meeting: Thursday, August 25th, 2022 at 18:00 EST.