



# ASFA MAY 2022 RCM MINUTES

Arts and Science Federation of Associations (ASFA)

*Date | time 05-26-2022 | 20:15 | Meeting called to order by ASFA CHAIR*

<b>ROLL CALL &amp; EXCUSALS</b>	
<b>**NOTE: FOR ZOOM – ask that people have their titles as their names on Zoom**</b>	
<b>In Attendance:</b>	<b>ASFA Chair, SoPhiA, ASFA Consul HKAPSA, JSA, UPA, Loyola Committee, ASFA Executive Coordinator, SDSA,</b>
<b>Absent with Regrets:</b>	...
<b>Absent</b>	...
<b>Others Present</b>	...

1. Chair Remarks & Housekeeping – Time Allocated: 5 mins.

Introduction/Welcome New Mandate Members

2. Executive Remarks – Time Allocated: 5 mins.

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3. Approval of Agenda – Time Allocated: 15 mins.

Approved as presented and consensually.

4. Consent Agenda – (Annex 4a, 4b, 4c) – Time Allocated: 10 mins.

Discussion: N/A

Result: Consent agenda is approved as presented and consensually.

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## 5. Information & Presentations – Time Allocated: 40 mins.

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5.a. General Manager Report / End of Year Report – General Manager

5.b. Equity Report – Equity Chair

5.c. Executive Consul Report – ASFA Consul Jude

End of Year Report.

5.d. All Committees 3/3 Progress Update – Chairs

5.e. Mental Health & Labour Standards Annual Reports – Chairs

Mental Health Committee: general overview of changes made to the mental health committee structure.

5.f. End of Year Budget Update – FinC

Finances went well this year and there is nothing to flag or highlight.

Audit expenses were more than double what was expected. However, this was due to problems with previous years financials and was a one-time expenditure.

External Labor expenses were slightly higher than expected and this is due to the large HR project.

Financial situation of ASFA is strong.

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## 6. Business Recurring – Time Allocated: 10 mins.

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## 7. Business Arising – Time Allocated: 20 mins.

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7.a. Executive Transitions Update – Incoming & Outgoing Executive

*Amine Ben Arous – Finance Coordinator*



Motion to appoint a new signing officer for 2022-23.

Motion was passed consensually.

7.b. HR/Labour Standards Committee Annual Review of Compensation – Chairs

Special Guest: Emily (HR Consultant)

Presentation given on the assessment of ASFA's HR and the recommended changes and the resulting outcomes from changes made.

7.c. [Flex] Annual Harassment Policy Review – MobC

Minor changes made to remove some of the bulk and some contradictory items. Also, removed the ability for people to appeal the IC decisions to the JC on procedural issues.

Amendments to the Harassment policy were adopted and passed with a supermajority.

7.d. Mental Health Committee Structure Update (SRs Amend) – PoliC

Were adopted with a supermajority. However, ASFA RCM rules were not followed correctly so their adoption was suspended.

7.e. Creation of Ad-Hoc Judicial Committee Reform – PoliC

Sean Smith / Executive Coordinator - Motion to Create an Ad-Hoc Committee for the 2022-23 academic year to consult ASFA members on the formation of a new and improved Judicial Committee.

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## 7.f. Creation of Ad-Hoc ASFA-MA Relations – PoliC

Sean Smith / Executive Coordinator – Motion to appoint an Ad-Hoc Committee to address this issue.

Motion is passed with a supermajority.

## 7.g. Frosh Coordinator / Elections Coordinator Hiring: Contracts at June RCM – *Student Life Coordinator, Scarlet Guy*

Have hired these positions and had a good result with relation to the applications received, after the pay was increased from \$16 to \$18. The Frosh Coordinator has gotten a good start on planning frosh.

RCM switched to a closed session at 21:40

## 7.h. Legal File Updates (if/as required) ~30m– CLOSED SESSION

## 7.i. Equity Position ~30m– CLOSED SESSION

## 7.j. [Flex] Executive Comp, Performance Reviews and Bonus Honoraria~30m– CLOSED SESSION

- i. CEO, EC, DEO
- ii. Loyola Committee Co-Chairs
- iii. Executives
- iv. Staff

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## 8. Announcement & Question Period – Time Allocated: 5 mins.

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## Adjournment – Time Allocated: 5 mins.

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Motion to Adjourn was made at 22:05