

ASFA RCM MINUTES

Arts and Science Federation of Associations (ASFA)

Date | time 03-21-2022 | 18:00 | *Meeting called to order by* ASFA Chair

ROLL CALL & EXCUSALS	
NOTE: FOR ZOOM – ask that people have their titles as their names on Zoom	
In Attendance:	ASFA Chair SDSA Councilor USAT SoPhiA MA Councilor CUPA Councilor ECEESA JSA SCPASA CCSA COMS MASSA FPSTMA SASU Loyola Committee LSA Communications ASFA Executive Coordinator - ASFA SDSA TESLSA President
Absent with Regrets:	
Absent	
Others Present	Jonnathan I. Koonings - ASFA Archivist/Records Coordinator/Minute Keeper

1. Chair Remarks & Housekeeping – Time Allocated: 5 mins.

Attendees were reminded to get any proposed policy changes/referendums to the chair for the next RCM.

1a. AGM & End of Mandate Prep Ongoing

1b. Resignation Received

Minute Keeper Nicole is stepping down/stepped down.

BE IT RESOLVED THAT an honorarium discussion be added to the agenda

Moved by: Executive Coordinator

Discussion: n/a

Result: Approved – outcome of this discussion is unknown as MK left due to a switch to closed session, matter was not decided before switchover)

2. Executive Remarks – Time Allocated: 5 mins.

CommsC – Thanked all execs re: voter outreach. Great engagement.

3. Approval of Agenda – Time Allocated: 1 min.

Approved; honorarium discussion was added.

4. Consent Agenda – (Annex 4a, 4b, 4c) – Time Allocated: 10 mins.

Result: Approved Consensually; No Objections

5. Information & Presentations – Time Allocated: 45 mins.

5a. GM Report – GM – *GM was absent*

5b. Equity Report – *Equity Chair*

5c. Executive Consult Report – *Consul Jude*

6. Business Recurring – Time Allocated: 20 mins.

6a. Appointments – N/A

6b. Mental Health Referendum Question – *Executive Coordinator*

Discussion: ASFA program will not be created as the CSU had a parallel program that has been approved and funded. This program will be developed with further consultation from new ASFA 2022-23 Executives.

7. Business Arising – Time Allocated: 60 mins.

7a. ASFA Digital Studio Supplier – *Communications Coordinator*

Motion 1.0

BE IT ADVISED THAT future ASFA Executives and the MA Executives be advised to not work with Haven Creative Studio once the current project contract is completed.

Moved by: Executive Coordinator

Discussion: ASFA hired a digital studio to help build ASFA content. Was not a good experience as studio was quite rude and not consultative.

- The Chair suggested doing a contest with a prize for future content.
- Communications Committee

- Examine whether to have a motion passed that will have ASFA Council at least consider contests/solicit the student body for content creation

Result: APPROVED Consensually; No Objections

7b. Ad-Hoc Committee for MA Retreat – *Communications Coordinator*

- Lots of good feedback given to improve the MA Retreat.
- Online, In-Person, and Hybrid models are all being considered

7c. [Tent] Policy on Policy Development – Policy Committee

7d. [Tent] Archiving and Records Policy – *Archiving and Recordkeeping Coordinator*

Motion: 2.0

BE IT RESOLVED THAT the ASFA Archiving and Recordkeeping Policy be Adopted
Moved by: JSA Representative

Discussion: Some high-level questions asked by the JSA Representative

Result: Approved; Consensually and without objections

NOTE: Switched to closed session at this point

7e. Executive Decree Ratification re: Harassment Policy – CLOSED SESSION

7f. Legal File Updates (as required) – CLOSED SESSION

8. Announcement & Question Period – Time Allocated: X mins.

CLOSED SESSION

Adjournment – Time Allocated: X mins.

CLOSED SESSION